

St. Thomas More Parent Volunteer Sign Up Sheet

Oldest Child's Name _____ Parent's Name _____

Oldest Child's Grade _____ Best Phone _____

Other Children's Grades _____ Best Email _____

*******CIRCLE YOUR MOST PREFERRED CHOICES (TWO) for a 6 hour total*******

We will do our best to accommodate your request but depending on the responses and the needs of the event, that may not be possible.

RETURN to SCHOOL by 9/23/09

Fall Festival – October 24, 2009

Set Up	3 hours	6 p.m. – 9:00 p.m. October 19, 20, 21, 2009	
		To build the booths, if you are skilled in carpentry or lighting	
Set Up	3 hours	6 p.m. – 9:00 p.m. October 23, 2009	
Event Day	3 hours	10:00 a.m. – 1:00 p.m.	
		1:00 p.m. – 4:00 p.m.	Your Class Rep will contact you
		4:00 p.m. – 7:00 p.m.	for more specific Festival Assignments
		7:00 p.m. – 10:00 p.m.	
Clean Up	3 hours	10:00 a.m. – 1:00 p.m. October 25, 2009	
	3 hours	Noon – 3:00 p.m. October 25, 2009	

Holiday Event – December 6, 2009

Set up	3 hours	6:00 p.m. – 9:00 p.m. December 5, 2009	
Event	3 hours	10:00 a.m. – 1:00 p.m. Pancake Breakfast, Activities w/ Santa	
Clean up	3 hours	1:00 p.m. – 4:00 p.m. December 6, 2009	

Cioppino – February 27, 2010

Set Up	3 hours	6 p.m. – 9:00 p.m. Arranging tables, chairs, lighting	
		Please indicate if you are skilled in carpentry or lighting	
	2 hours	7:00 – 9:00 p.m. – Dressing tables – other misc.	
Event Day	3 hours	5:00 – 8:00 p.m. – Kitchen Help	
		4:00 – 7:00 p.m. – Pass and clean up first course	
		7:00 – 10:00 p.m. – Kitchen Help	
Clean Up	3 hours	10:00 – 1:00 p.m. February 28, 2009	
	2 hours	Noon – 3:00 p.m. February 28, 2009	

School Clean up Day -- May __, 2010

	3 hours	11:00 – 2:00 p.m.	
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Note: you must choose two shifts for a total of 6 hours (mix & match or back 2 back)

2009-2010 PARENT PARTICIPATION REQUIREMENTS

The fundraising events at St. Thomas More School are made possible only with participation by the parents of our students. The minimum participation requirement is six hours in fundraising events for EACH family. There are 3 major fundraising events this year; please choose the event you would most like to assist with, *and we will do our best to accommodate your request.* PLEASE UNDERSTAND THAT IN ORDER TO KEEP PARTICIPATION TO ONLY SIX HOURS PER YEAR, PER FAMILY, IT IS NECESSARY TO DESIGNATE ONLY THESE SPECIFIC ACTIVITIES WHICH REQUIRE MORE VOLUNTEER HOURS. The Parents' Club will designate certain roles at these events for our volunteers. Although we encourage and need your physical presence, *and can almost guarantee that you will have fun working any one of these events,* your family may instead choose not to work at all and pay a \$450.00 buy-out fee. Failure to work the 6 required hours will result in **a fee of \$75.00 for each missed hour.** If this form is not returned by the due date, your hours will be assigned for you. (Choose or be chosen!)

If you have any questions, please
e-mail: Stmparentsclub@hotmail.com or
dial (415) 905-4660 voicemailbox #20

Attn: Volunteer Coordinator in the Subject Line or beginning of message

PLEASE RETURN BY September 23th, 2009. THANK YOU.
RETURN ONLY ONE FORM PER FAMILY PLEASE!

I. INDICATE THE EVENT YOU ARE INTERESTED IN WORKING (IF ANY).

a. Please circle the specific hours and work choice on the reverse of this form

_____ Fall Carnival _____ Holiday Faire _____ Cioppino

II. FOR THE ABOVE EVENT, I WILL PREFER TO:

a. Mark your first, second, and third choices by putting 1st, 2nd or 3rd.

b. Please circle the specific hours and work choice on the reverse of this form

_____ Set up _____ Clean up _____ Work during the event

III. I CHOOSE NOT TO WORK AT ANY OF THE ABOVE EVENTS. INSTEAD, I WILL PAY THE BUY-OUT FEE.

_____ Enclosed is my \$450.00 buy-out fee.

Oldest Child's Name _____ Parent's Name _____

Oldest Child's Grade _____ Best Phone _____

Other Children's Grades _____ Best Email _____